



Dockland Scout Project

HQTS Lord Amory
Dollar Bay
631 Manchester Road
London
E14 3NU

URL: www.lordamory.org
Email: admin@lordamory.org
Tel: +44 (0) 20 7363 0323



Accommodation
accommodation@lordamory.org

Administration
admin@lordamory.org

Crew
crew@lordamory.org

Quartermasters
quartermasters@lordamory.org

Water Activity Weekend Booking Form - 2011

To be completed, signed and returned to the above address together with the booking fee deposit

Customer Information and Booking Date

Booking on behalf of	
Date(s) of Weekend	
Contact Name	
Position	
Postal Address Including Post Code	
Email Address	
Telephone No. (Home)	
Telephone No. (Work)	
Telephone No. (Mobile)	

Details of your Course Numbers

We must know the number of people included in your booking.

For a FULL Water Activity Weekend you will usually need the following Water supervisors 3 x canoeing, 3 x sailing. These can be varied depending on the water activities you require. A suitably qualified **adult** must be in charge of each activity (See page 5 of Information Pack)



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Course Members	Your Adult Leaders	Your own Caterers	Your own Water Activity Supervisors (Please indicate if they are Adults)				
			Canoeing	Sailing	Pulling	Power	Total A

DSP Supervisory Staff Required

In addition to the Duty Team, Safety Boat Crew and Boats Officer who total 10, if you are unable to supply water activities staff from your own County or District, please fill in your requirements below. The caterers if you require them, are another 2 people.

Duty Team / Safety Boat Crew / Boats Officer	Caterers	DSP Water Activity Supervisors Required				
		Canoeing	Sailing	Pulling		Total B
10						

IMPORTANT: The totals of columns A and B should not exceed 59

Day Visitors

You will be charged an extra **£18.00** per person per day for water activity day visitors. We must know the numbers in advance to ensure there are sufficient staff.

Day Visitors participating in Water Activities		Day Visitors - Parents/ Guests/ VIPS		Total C
Number	At £18.00 per head	Number	No Charge	



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Additional Water Activities Craft

If you would like alternative craft to the standard fleet described in the Water Activities Information Package, please indicate this below.

Type of Craft	Number

Catering Arrangements: Delete as applicable

Are you doing your own catering?	YES / NO
Do you require information about other catering options?	YES / NO

WHEN RETURNING THIS FORM HAVE YOU: Delete as applicable

Chosen to run your weekend based on the DSP standard programme?	YES / NO
Enclosed preliminary details of your own programme for DSP appraisal?	YES / NO

Acceptance and agreement to DSP Terms and Conditions

I enclose a cheque payable to Dockland Scout Project for 25% of the basic fee (*see the Information Pack for current rates*) I have read all the information contained in the Information Package, and confirm that its contents set out the agreement I am entering into with Dockland Scout Project. I also agree to pay the balance of the booking fee of 75% together with a separate returnable cheque for £100 as a Breakages & Cleaning Deposit, **EIGHT WEEKS** before our booking arrival date.

Name Signature
 Position Date